

Louisiana Fire & Emergency Training Academy

Commission Meeting Minutes

Date: October 24, 2024

Time: 10:00 AM

Location: FETA, 6868 Nicholson Drive, Baton Rouge, LA 70820

1. Call to Order/Roll Call - 10:00 AM

<u>COMMISSION MEMBER</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>ZOOM</u>
Bryan Adams	x		
Michael Kimble	x		
Brandon Davis			x
Russell Di Salvo	x		
Stephen Guidroz			x
Ken Himel		x	
Matt Lee		x	
Chad Major		x	
Cassidy Martin	x		
Tracey Normand	x		
Louis Romero	x		

2. Meeting Prayer and Pledge

3. Adopt Meeting Minutes from September 26, 2024. The minutes from the previous meeting were adopted with no objections.

4. Administrative Report:

- a. **Superintendent:** Chief Woody gave the report. FETA continues statewide outreach, meeting with Chiefs and other members to help address fire service needs. Test validation is underway and should be done in the next few weeks. The Hazmat curriculum is being updated and scheduled for submission within 45 days. IFSAC will be visiting FETA in March of 2025. The schedule for 2025 classes is currently being worked out to accommodate needs across the state. The new Recruit Academy schedule is being launched to reflect either EMT or EMR at the beginning and Driver Operator at the end, structuring the program into an 18-week academy. The next Recruit Academy class will start January 18. The FETA website is currently being updated. The 2025 schedule for the mobile props is being finalized. Chief Adams asked about the price structure for the new Recruit Academy, and Chief Woody stated that the new price would be \$2500.
- b. **Municipal/Regional Training:** Chief Kleinpeter reported strong participation across the regions. In the Southern region, there were 72 classes with 691 students. The Northern region had 51 classes with 722 students. The first round of Train the Trainer for the Flashover prop is completed, and plans are to move to the North for those instructors. One of the NFA classes is being rescheduled due to the hurricane.

- c. **Recruit Academy:** Chief Kleinpeter shared that the Academy is in the seventh week, “Search Week.” The student average is 84%.
- d. **Technical Training:** Chief Kleinpeter stated that Thomas Townsend is back as the Rescue Manager. He has many classes scheduled, including expanding offerings in the Northern Region. Chief Stone’s increase in clients has also brought more of a desire for technical classes.
- e. **EMS Training:** Blance reported that September was more of a refresher month. The expo was a success, with no medical incidents reported. All of the supplies for EMS in Pine Country were inventoried while he was there administering a class. Chief Adams reported that he is in conversations with LCMC about making them our medical partner.
- f. **Industrial Training:** Chief Stone reported on the performance of the industrial program. September had 16 classes, and 14 were Industrial Fire Brigade. In total, 246 students generated \$307,050 in revenue.
 - i. Chief Adams referenced a document that was passed out discussing the schedule and referred to Chief Woody for an explanation. Chief Woody stated this is a rough draft of classes for the coming year. We do not plan on taking classes off the schedule but could add more. Nothing will be canceled even if 1 student shows up for the class. This schedule includes the Recruit Academy, Medical classes, and more. Chief Adams stated that a small committee would be formed to review the fee schedule with Chief Woody.
- g. **Certification and Testing:** Chief Kleinpeter stated that there are plans to use many of the features offered by Acadis to enhance the end user and staff experience. There are currently 8,532 active users in Acadis. We had 4,495 written exams administered year-to date with 52 exam sessions in September. The average passing score was 73.8%. Acadis representatives will be on-site for additional staff training in November. It was asked if there were plans for a new Certification head. Chief Woody stated that we are exploring options.
 - i. Pine Country: Chief Ogden reported that the 3 story prop, previously delayed, will soon be operational, and upgrades to the multi-story prop are underway. He also has had many training requests from fire chiefs across the northern part of the state. Chief Adams stated that he has a meeting with the Pine Country Board on November 12. He hopes that after the meeting, they sign a long-term agreement.
- h. **Financial Report:** Katie Elliott gave the financial report.
 - Total Revenue for September: \$112,944
 - Municipal Income: \$37,909 | Fiscal Year-to-Date: \$70,156
 - Certification Income: \$8,185 | Fiscal Year-to-Date: \$ 38,860
 - Industrial Income: \$66,850 | Fiscal Year-to-Date: \$676,366
 - Total Fiscal Year Income: \$785,383

5. **Commission Chairman Report:** Chief Adams distributed informational pamphlets regarding Tulane University’s online Emergency & Security Studies with a 20% discount for active and retired emergency services and law enforcement employees. Certificates received from FETA will be considered for credit.

- 6. **Old Business:** Chief Kimble expressed appreciation to the staff for their efforts on the equipment show. Feedback was positive, with vendors eager to return and request the reintroduction of the “mini school.” Chief Romero noted that some vendors could not attend due to budget constraints at the end of the year. Chief Adams thanked the Baton Rouge Department and the Chief’s Association for the food.
- 7. **New Business:** A motion to decrease the Recruit Academy fee was made and approved without opposition.
- 8. **Next Meeting Date:** November 21, 2024, at FETA
- 9. **Adjournment:** A motion was made to adjourn with no opposition at 10:43 AM.

Approved on: 11-21-24

Signature: 